



Crew Leader- Athletics Fields

Class Code:
P&R_Athletic Fields

Bargaining Unit: n/a

CITY OF DEER PARK
Established Date: Oct 10, 2013
Revision Date: Apr 10, 2018

SALARY RANGE

\$20.11 Hourly

CLASS CONCEPT:

GENERAL PURPOSE

Performs a variety of semi-skilled and technical tasks in the maintenance and operation of buildings, grounds, open spaces, parks and recreation systems.

SUPERVISION RECEIVED

Works under the general supervision of a Parks Operations Supervisor and Park Operations assistant supervisor.

SUPERVISION EXERCISED

May act as a lead worker for Park Attendants, Maintenance Technician, and Equipment Operators, and supervise community service workers or temporary employees as required and assigned.

PRIMARY DUTIES & RESPONSIBILITIES:

ESSENTIAL DUTIES AND RESPONSIBILITIES

Assists in the training and/or supervision of lower level employees or community service workers.

Serves as the lead worker in mowing and maintaining park and open space areas such as athletic fields, parks, open spaces and other areas as assigned.

Responsible for various maintenance practices such as, but not limited to weed removal; volleyball and tennis court maintenance, maintains sprinkler systems and assists in the repair and installation of sprinkler lines and heads, and others as assigned.

Performs athletic field maintenance including dragging of skinned areas, weed control, laying out field dimensions, lines fields for games, and others as assigned.

Inspects, washes, and performs routine maintenance of park drinking fountains and restrooms at athletic facilities.

Sweeps, washes, paints, and repairs or replaces amenities at athletic complexes such as

press boxes, dugouts, restrooms, bleachers, store room areas and more.

Performs semi-skilled interior building maintenance such as painting, plumbing, carpentry, and other unskilled and semi-skilled trades work on an as needed basis.

Performs routine maintenance on lawn and power equipment.

Maintains ornamental lawns, trees, shrubs, and flowers locate in or around athletic complexes.

Carries out the seeding, fertilizing, top dressing, soil conditioning, watering, and the pest and weed control of athletic fields, parks and open spaces.

Maintains and adjusts specialized turf care equipment and tools, including electric motors, pumps, sprinklers, tractors, mowers, and irrigation systems.

Operates tractors, mowers, front end loaders, man lifts, bucket trucks, jack hammers, welders, trucks, steam cleaners, buffers, washers, and other listed equipment as needed.

Maintains current skills and knowledge in the proper and safe techniques of building and grounds maintenance functions.

Collects and disposes of solid waste from buildings and grounds; picks up litter from premises.

Opens and closes, locks and unlocks facilities as needed.

Assists in setting up and taking down equipment for various park and recreation programs, prepares facilities for park and recreation program use.

Installs and maintains goal posts and nets for sports facilities, including soccer, volleyball, baseball, softball, tennis and basketball.

Assists in the construction of new parks facilities, including clearing, grading, drainage, and foundation work.

Keeps records of work completed.

Assist with any additional job related tasks as instructed by the Park Operations Supervisor or Park Operations Coordinator.

PERIPHERAL DUTIES

Serves as a member of various employee committees, as assigned.

Drives recreation van on field trips as assigned.

Serves as a member of the City of Deer Park's Emergency Management team.

QUALIFICATIONS:

MINIMUM QUALIFICATIONS

1. Graduation from high school or GED equivalent, and
2. Four years experience in repair and maintenance work, or
3. Any equivalent combination of relevant education and experience.
4. NIMS Certifications will be required for position.
5. Valid state driver's license or ability to obtain one.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:

1. Working knowledge of equipment, materials and supplies used in building and grounds maintenance; Working knowledge of equipment and supplies used to do minor repairs; Working knowledge of first aid and applicable safety precautions.
2. Skill in the operation of listed tools and equipment.
3. Ability to work independently and to complete daily activities according to work schedule; Ability to lift heavy objects, walk and stand for long periods of time, and to perform strenuous physical labor under adverse field conditions; Ability to communicate orally and in writing.
4. Ability to use equipment and tools properly and safely; Ability to understand, follow, and transmit written and oral instructions; Ability to establish effective working relationships with employees, supervisors, and the public.
5. Knowledge of report and record maintenance principles and procedures.
6. Ability to exercise sound judgment and make independent decisions in accordance with established City policies and procedures.
7. May be required to obtain certifications or training in specialized areas, such as turf maintenance or athletic field maintenance, on an as needed and assigned by the Park Operations Supervisor.

DESIRED QUALIFICATIONS

1. Herbicide applicator's license
2. Certifications or education in skilled areas such as athletic field maintenance, electrical, plumbing, or other applicable areas related to Park Operations.
3. Commercial Driver's License (CDL) Endorsement or the ability to obtain all within 90 days of hire.

SUPPLEMENTAL INFORMATION:

TOOLS AND EQUIPMENT USED

Pickup truck and 15 passenger van; lawn and landscaping equipment, including tractors, mowers, airifier, chain saw, edgers, weed trimmers, electric motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical, and cement finishing work; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc; janitorial equipment including floor buffers, steam cleaner, carpet cleaners, washers, vacuums, mops, brooms, and dusting equipment.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an

employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. Must work outdoors in all kinds of weather, including both hot and dry and cold and wet conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.